



Vickie L. Potts

CHARLOTTE COUNTY TAX COLLECTOR

County Administration Building
18500 Murdock Circle
Port Charlotte, FL 33948-1075

Website: taxcollector.charlottecountyfl.gov
Email: taxcollector@charlottecountyfl.gov

2018 Property Tax Information

Dear Tax Payer,

The notice enclosed is a combination of Charlotte County ad valorem taxes collected for taxing authorities and non-ad valorem assessments collected for levying authorities. Tax roll opens for payment November 1st, 2018. The notice lists all the authorities that are included in your taxes. If you have a question regarding one of the charges on your notice, please contact that authority directly. Phone numbers for each authority are listed on your notice. You will receive a separate notice for each piece of property you own according to the way the deed is recorded. Please verify the legal description on the tax notice. If any tax notices are missing, please refer to our website to print any missing notices or contact the Tax Collector's office at (941) 743-1350. If you have any questions regarding the recording of public records, including property deeds, contact the Clerk of Circuit Court at (941) 637-2199. For additional information, contact the Tax Collectors Office at (941) 743-1350 or email us at taxcollector@charlottecountyfl.gov.

Sincerely,
Vickie L. Potts, Tax Collector

Important Dates To Remember

Florida Law allows discounts for early payment of property taxes. The following discounts apply for early payment:

Nov 2018 - 4% Discount

Offices Closed:
12th Veterans Day
22nd & 23rd Thanksgiving

Dec 2018 - 3% Discount

31st - 3rd Installment Payment Due
Offices Closed:
24th & 25th Christmas

Jan 2019 - 2% Discount

Offices Closed:
1st New Year's Day
21st Martin Luther King Jr. Day

Feb 2019 - 1% Discount

Offices Closed:
18th Presidents Day

Mar 2019 - Gross Tax Due (No discount applied)

31st Deferred Tax Application Deadline
31st - 4th Installment Payment Due

Apr 2019

Taxes become Delinquent April 1st - Add 3%
30th Deadline to file 2019 Installment Payment Applications

When a discount period ends (Nov - Feb) on a Saturday or Sunday or legal holiday, the discount period is extended to the next working day, if payment is delivered to the Tax Collectors office on the extended day.

Florida Forest Service

Pursuant to Florida Statute 590.125 (5), the Florida Forest Service will be conducting fuel reduction initiatives consisting of prescribed burning and mechanical treatment of selected parcels within Charlotte County. Prescribed burning will be conducted during the period of November 2018 through March 2019. Mechanical treatment may be performed at any time during the year. These treatments are to reduce the fire occurrence hazard and to establish fuel continuity breaks. Parcels with structures or improvements will not be designated for prescribed burning. This service is provided at no cost to the landowner. If you should have any objections or questions contact: Florida Forest Service, 4723 53rd Ave East, Bradenton, Florida 34203. (941) 213-6980.

Attention Rental Property Owners

Tourist Development Tax: If you own property, such as a home, condo, mobile home, etc., that you rent to someone else for six months or less, you are required to collect and pay a 5% tourist development tax, in addition to the 7% state sales tax due to Department of Revenue. A business tax receipt is also required per county ordinance number 2008-037. To apply for or update your Business Tax Account use: <https://charlotte.county-taxes.com/btexpress>. If a rental agent or other third party handles your rental property, that agent is required to register and collect the tax on your behalf. However, as the property owner, you are ultimately responsible for the payment of the tourist development taxes.

Required by Law: The consequences for avoiding registration may result in a tax audit, assessment of penalties and interest, and notification of the violation to the Internal Revenue Service (IRS) and the Florida Department of Revenue. To report a tax violation, please email information to the Tax Collector's email address at taxcollector@charlottecountyfl.gov or call (941) 743-1350.

Online Payments: Save money by paying tourist development taxes online. Tourist Express allows you to make payments at your convenience, and you get to keep a collection allowance when you file and pay timely online. Visit our website at taxcollector.charlottecountyfl.gov.

Questions?: For more information about tourist development taxes, please visit our website at taxcollector.charlottecountyfl.gov or call (941) 743-1350.

Change Of Address

For Change of Address please notify:

Paul L. Polk, CFA
 Charlotte County Property Appraiser
 18500 Murdock Circle
 Port Charlotte, FL 33948
 Phone # (941) 743-1593
 Email Property Appraiser at: records@ccappraiser.com
 Please include:
 Name, Address, Parcel Identification number and the reason for change.

2019 Installment Payment Plan

To pay property taxes by installment quarterly, June, September, December, and March, please complete the application below and return the application to your tax collector by April 30th. The tax collector will mail your first notice of payment due on or before June 1st, with instructions. If you have not received your first notice by June 15th, contact the Tax Collector's Office at (941) 743-1350 or email us at taxcollector@charlottecountyfl.gov.

Florida Law requires that your estimated taxes must be more than \$100.00 per tax notice in order to participate in the Installment Payment Plan. If your estimated taxes are \$100.00 or less, you do not qualify for this plan. You must make the first installment payment no later than June 30th in order to participate in this plan. Once you have elected to participate in the installment payment plan by timely paying the first payment, you are required to continue participation for the tax year. If you elect to discontinue participation, you will not be entitled to receive the discounts provided by law. Installment payments that become delinquent shall be paid with the next installment payment. Discounts will not be allowed on delinquent payments.

CHARLOTTE COUNTY TAX COLLECTOR

Mailing Address: Vickie L. Potts, Charlotte County Tax Collector
 18500 Murdock Circle • Port Charlotte, FL 33948-1075

Phone: (941) 743-1350 • **Fax:** (941) 637-2276 • **Email:** taxcollector@charlottecountyfl.gov

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APPLICATION FOR INSTALLMENT PAYMENT OF PROPERTY TAXES TO BE COMPLETED BY THE TAXPAYER				
Tax Year	County	Type of Account	<input type="checkbox"/> Real Estate	<input type="checkbox"/> Tangible
Name		Parcel ID # or Account #		
Mailing Address		City, State, Zip		
Area Code/Phone #		Email Address		
Signature _____		Date Signed _____		